



Intensive Legal English Course

Focus on speaking and writing skills

Brussels, 2-6 December 2019
(morning sessions)



Trainer

Stephen Dillon Weston, (B.A, L.L.B., R.S.A Cert. TEFL) has a degree in languages from University College, London and a degree in law from City University, London. He is a qualified teacher of English as a foreign language and has wide teaching experience.

Course Objectives

The principal objectives are:

- to expand participants' knowledge of legal English terminology;
- to encourage participants to speak and write in a clear, effective style; and
- to enable participants to learn more about the way English is used – and misused – in the institutions of the EU.

Participants will also be encouraged to explore the difference between the English which is used in the EU institutions and the language used by native speakers.

Event number
019L03

Organiser
Jaroslav Opravil (ERA)



With the support of the Erasmus+
programme of the European Union

Intensive Legal English Course

Monday, 2 December 2019

- 09:15 Welcome
- 09:30 **Introduction to legal English**
Writing: an email to a colleague
- 11:00 Coffee break
- 11:15 **Oral skills**
Exploring effective speaking
- 12:45 End of the first day

Tuesday, 3 December 2019

- 09:30 **Legal writing**
Exploring plain English
- 11:00 Coffee break
- 11:15 **Civil liability: contract law**
Speaking and writing: negotiating a deal and writing contract clauses
- 12:45 End of the second day

Wednesday, 4 December 2019

- 09:30 **Criminal law**
Writing: a motion to dismiss
- 11:00 Coffee break
- 11:15 **Civil liability: tort**
Speaking: discussing a legal position
- 12:45 End of the third day

Objective

The terminology of the law constitutes the central focus of this course, which explores a wide range of legal vocabulary, from contract and tort to company law and human rights. Participants are asked to work collaboratively on language tasks, enabling them to pool resources and making the learning process more rewarding and enjoyable.

This 'combined skills' course aims to allow participants to practise and improve their speaking and writing skills. The modern trend in English legal writing is to avoid the wordy, old-fashioned style with its unnecessary complexity and archaic language. Participants are encouraged to discover for themselves how to write in a way which is clear, accurate and easy to understand using the 'plain English' style that has become the professional standard.

This course also aims to develop participants' speaking skills in English by allowing them to explore and practise the language used, among other things, to express opinions, give advice and negotiate a deal. The emphasis is on communicating ideas in a clear, effective, modern style.

Who should attend?

This course is designed for speakers of English at an intermediate level or above who have a particular interest in the language of the law.

Your contact person



Jaroslav Opravil
Course Director -
Language & Judicial Training
E-Mail: JOpravil@era.int

Thursday, 5 December 2019

09:30 **Civil and criminal procedure**

Speaking: briefing counsel

11:00 Coffee break

11:15 **Employment law**

Writing: a letter of advice

12:45 End of the fourth day

Friday, 6 December 2019

09:30 **EU English**

Writing and speaking: identifying common errors and false friends

11:00 Coffee break

11:15 **Human rights**

Speaking: discussing a case

12:45 End of the course

Made-to-measure training

ERA also offers tailor-made courses in Brussels, Trier or as in-house training at your premises. Please feel free to contact us and we will help you find the best solution.

For programme updates: www.era.int

Programme may be subject to amendment.

What participants said last year

“Good organisation and interesting/enthusiastic speaker.”

“It’s very useful for my job.”

“Excellent approach, good practical examples and explanations.”

“A very rich course.”

“Well elaborated programme, very good teacher.”

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EU Legislative Procedure in Practice

16 October 2019 | Brussels
European Law Protecting our Common Values

Conference to celebrate the 30th anniversary of the Jean Monnet Programme

17-18 October 2019 | Brussels
Artificial Intelligence: Challenges for Intellectual Property Law

24-25 October 2019 | Brussels
Europe’s Energy Transition

7-8 November 2019 | Brussels
Annual Conference on European Patent Law 2019

Recent Trends Regarding Life Science Inventions

21-22 November 2019 | Brussels
The Right to Information in the European Union

28-29 November 2019 | Brussels
Annual Conference on EU Trade and Investment Law 2019

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Registration

Intensive Legal English Course

Brussels, 2-6 December 2019 (mornings) / Event Number: 019L03



Registration

Fax: +49 (0) 651 93737-773

E-mail: info@era.int

Online registration:
www.era.int/?128656&en

Postal address:
ERA
Postfach 1640
D-54206 Trier

Location

L42
Rue de Loi 42
B-1040 Brussels

Contact Person

Jaroslav Opravil
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Online registration:
www.era.int/?128656&en

I would like to register for the ERA event mentioned above.

Please update my address (see below) My address (above) is correct Please delete my address

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Title	<input type="checkbox"/> Ms	<input type="checkbox"/> Mr	Other	<input type="text"/>
First Name	<input type="text"/>			
Surname	<input type="text"/>			
Organisation	<input type="text"/>			
Position	<input type="text"/>	Tel.	<input type="text"/>	
Department	<input type="text"/>			
E-Mail	<input type="text"/>			
Street	<input type="text"/>			
Postcode/City	<input type="text"/>	Country	<input type="text"/>	

Registration fee

Fee	Standard
Registration before 02/11/2019	€ 1071.00 <input type="checkbox"/>
Registration before 02/11/2019	€ 1190.00 <input type="checkbox"/>

Method of payment

- Credit card For registration with credit card payment please go to our website www.era.int/?128656en
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- Bank transfer

I will transfer the registration fee to ERA's account at Deutsche Bundesbank Saarbrücken:
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Place, Date

Signature