



## Intensive Legal English Course

Focus on speaking and writing skills

Online course, 21-23 September 2020



### Trainer

**Stephen Dillon Weston**, (B.A, L.L.B., R.S.A Cert. TEFL) has a degree in languages from University College, London and a degree in law from City University, London. He is a qualified teacher of English as a foreign language and has wide teaching experience.

### Interactive Course

The course will be hosted on ERA's own online training platform. You will be able to interact immediately and directly with our top-quality speaker and other participants, and work collaboratively on interactive exercises. We will make the most of the technical tools available to deliver an intensive, interactive training experience. As the platform is hosted on our own server, the highest security settings will be applied to ensure that you can participate safely in a high-quality online training environment.

### Course Objectives

The principal objectives are:

- to expand participants' knowledge of legal English terminology;
- to encourage participants to speak and write in a clear, effective style; and
- to enable participants to learn more about the way English is used – and misused – in the institutions of the EU.

Event number  
020SL01

Organiser  
Jaroslav Opravil (ERA)



With the support of the Erasmus+ programme of the European Union

# Intensive Legal English Course

## Monday, 21 September 2020

- 09:15 Connecting to the videoconference platform
- 09:30 **Introduction to legal English**  
Writing: an email to a colleague
- 11:00 Break
- 11:15 **Oral skills**  
Exploring effective speaking
- 12:45 Break
- 14:00 **Legal writing**  
Exploring plain English
- 15:30 Break
- 15:45 **Civil liability: contract law**  
Speaking and writing: negotiating a deal and writing contract clauses
- 17:15 End of the first day

## Tuesday, 22 September 2020

- 09:15 Connecting to the videoconference platform
- 09:30 **Criminal law**  
Writing: a motion to dismiss
- 11:00 Break
- 11:15 **Civil liability: tort**  
Speaking: discussing a legal position
- 12:45 Break
- 14:00 **Civil and criminal procedure**  
Speaking: briefing counsel
- 15:30 Break
- 15:45 **Employment law**  
Writing: a letter of advice
- 17:15 End of the second day

## Objective

Legal terminology is the focus of this course, which explores a wide range of topics: contract, torts, employment law and human rights. Participants work collaboratively on language tasks, enabling them to pool resources and making the learning process more rewarding and enjoyable.

This 'combined skills' course aims to allow participants to practise and improve their speaking and writing skills. The modern trend in English legal writing is to avoid the wordy, old-fashioned style with its unnecessary complexity and archaic language. Participants are encouraged to discover for themselves how to write in a way that is clear, accurate and easy to understand using the 'plain English' style that has become the professional standard. This course also aims to develop participants' speaking skills in English by allowing them to explore and practise the language used, among other things, to express opinions, give advice and negotiate a deal. The emphasis is on communicating ideas in a clear, effective, modern style.

Participants will also be encouraged to explore the difference between the English which is used in the EU institutions and the language used by native speakers.

## Who should attend?

This course is designed for speakers of English at an intermediate level or above who have a particular interest in the language of the law.

## Your contact person



Jaroslav Opravil  
Course Director -  
Language & Judicial Training  
E-Mail: JOpravil@era.int

## Wednesday, 23 September 2020

- 09:15 Connecting to the videoconference platform
- 09:30 **EU English**  
Writing and speaking: identifying common errors and false friends
- 11:00 Break
- 11:15 **Human rights**  
Speaking: discussing a case
- 12:45 End of the course

### What participants said last year

“Good organisation and interesting/enthusiastic speaker.”

“It’s very useful for my job.”

“Excellent approach, good practical examples and explanations.”

“A very rich course.”

“Well elaborated programme, very good teacher.”

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### Made-to-measure training

ERA also offers tailor-made courses in Brussels, Trier or as in-house training at your premises. Please feel free to contact us and we will help you find the best solution.

# Registration

## Intensive Legal English Course

Online Course, 21-23 September 2020 / Event Number: 020SL01



### Registration

Fax: +49 (0) 651 93737-773

E-mail: [info@era.int](mailto:info@era.int)

Online registration:  
[www.era.int/?130155&en](http://www.era.int/?130155&en)

Postal address:  
ERA  
Postfach 1640  
D-54206 Trier

### Contact Person

Jaroslav Opravil  
[JOpravil@era.int](mailto:JOpravil@era.int)  
0049 651 9 37 37 841



Online registration:  
[www.era.int/?130155&en](http://www.era.int/?130155&en)

I would like to register for the ERA event mentioned above.

Please update my address (see below)    My address (above) is correct    Please delete my address

**PLEASE USE BLOCK CAPITALS:**

Title	<input type="checkbox"/> Ms	<input type="checkbox"/> Mr	Other	<input type="text"/>
First Name	<input type="text"/>			
Surname	<input type="text"/>			
Organisation	<input type="text"/>			
Position	<input type="text"/>	Tel.	<input type="text"/>	
Department	<input type="text"/>			
E-Mail	<input type="text"/>			
Street	<input type="text"/>			
Postcode/City	<input type="text"/>	Country	<input type="text"/>	

### Registration fee

Fee	Standard
Registration after 21/08/2020	€ 1090.00 <input type="checkbox"/>

### Method of payment

- Credit card      For registration with credit card payment please go to our website [www.era.int/?130155en](http://www.era.int/?130155en)
- Cheque              Cheque number
- Bank transfer

I will transfer the registration fee to ERA's account at Deutsche Bundesbank Saarbrücken:  
IBAN: DE145900 00 00 00 58501900 – BIC: MARKDEF1590

**Important! Please state your name and the event number on the bank transfer.**

I confirm my registration and accept the general terms and conditions: [www.era.int/legalnotice](http://www.era.int/legalnotice)

Place, Date

Signature