



With the support of the European Union, our team of currently 75 highly motivated staff members designs and organises over 200 conferences and courses a year on European Law at our headquarters in Trier and at other locations throughout Europe, as face-to-face, online or hybrid events. Our staff come from 14 EU Member States. Their working languages are German, English and French.

Would you like to work in a European environment? Would you enjoy helping to shape the future of ERA with passion, motivation and a sense of responsibility?

We, the Academy of European Law (ERA), a public foundation under private law and a leading partner of the European institutions, are looking to recruit you as of 1 July 2023

Director of Finance (f/m/d)

You will initially lead and be responsible for the areas of finance, accounting and controlling as the head of a team of seven experienced employees:

Your tasks:

- Planning, control and further development of commercial and administrative processes
- Preparation and implementation of budget and financial planning and monitoring of implementation (operational controlling)
- Modernisation and digitalisation of processes and structures
- Budgeting and accounting of EU-funded projects
- Identification of cost and system improvements with recommended measures for the Management Board

After successful familiarisation with the management of the finance area, it is envisaged to give you responsibility for the area of personnel planning, development and administration.

You will report directly to the Director of ERA. After a successful induction, you are expected to join the Management Board.

What you bring with you:

- Comprehensive knowledge of the areas of finance and accounting, with studies in business administration or comparable training
- Several years of professional and management experience in the finance department of a company and/or as an auditor
- Passion for the development, optimisation and especially digitalisation of processes and structures
- Strategic and analytical thinking, communication skills, empathy, tact and an open leadership style
- Knowledge of project management and project financing as well as fluency in written and spoken German and English
- Knowledge of German labour law and experience in human resources management are an advantage.

What we offer you:

- A management position with creative freedom and decision-making authority as well as direct internal communication and a flat hierarchy
- An attractive and modern workplace in Trier, not far from Luxembourg, France and Belgium
- A family-friendly working environment with flexible working hours and the possibility of mobile working (up to 50%)
- The possibility of working part-time (minimum 80 %)
- A company pension scheme
- Parking facilities in the in-house underground car park

The position is initially limited to three years, with the possibility of renewal. Women are particularly encouraged to apply.

We are looking forward to your CV and a letter of motivation, stating your salary expectations in one of the Academy's working languages, by 25 January 2023 to: Personal.DRFinPers@era.int

Please do not hesitate to contact our HR department if you have any questions: Phone +49 (0)651 93737-914. Our Head of Human Resources Jutta Rasmus (jrasmus@era.int) looks forward to answering your questions..